

Requirements for proposals:

1. A single 8½" × 11" page, containing a statement of intent, totaling no more than 200 words that should clearly state the central these of the studio and describe how the travel will relate to the students' design work. No identification of the applicant or institution is to appear on this page.
2. A single 8½" × 11" page containing an expanded statement of goals for the trip and subsequent design studio, including a description of the use of funds for the students' educational benefit. This expanded statement should describe the interrelationship among the studio's components of travel, documentation, analysis and design. No identification of the applicant or institution is to appear on this page.
3. A single 8½" × 11" page describing the background of the faculty applicant and the applicant's aspirations for this studio.
4. A letter of support from the department head or chair of the school. Multiple applications from a single school are acceptable.
5. A completed Grant Application Form.

These can be submitted in PDF form to snastasia@architects.org or hard copy to Rotch Travelling Studio, c/o Boston Society of Architects, 52 Broad Street, Boston MA 02109.

Proposals are due no later than **4:00 pm, Friday, October 24, 2008.**

Proposals are to articulate an architectural agenda, a statement of how the studio will augment and enhance the students' educational experience at the school and the proposed products of the studio in illustrated and written terms. Proposals shall specify the number of students to be included; it is suggested that five to fifteen students is a workable number for supervision by one faculty member. There is no length of travel time specified but it is anticipated that no studio will be for less than one week exclusive of travel time.

Specify the sum being requested. The school of architecture within which the faculty member teaches will be the recipient of the grant, and will be responsible for both the dispersal of the funds and the performance of the studio. Institutions may sponsor more than one proposal. Winning proposals will not preclude applications in subsequent years.

Criteria for the evaluation of applicants' proposals are their potential for scholastic excellence. This applies primarily to the students, but the impact of the trip on the studio instructor and the studio's impact on its department or institution will be also be taken into consideration. Interpretation of the quality of the proposals will be at the sole discretion of the Jury and the Trustees of the Rotch Travelling Scholarship.

The Studio winner will be asked to produce an exhibit and a report. For more information regarding this report and other Rotch Travelling Studio information, visit www.rotchscholarship.org/studio.

GRANT APPLICATION FORM

Please print or type and return to:

Rotch Travelling Studio
c/o Boston Society of Architects
52 Broad St., Boston MA 02109
snastasia@architects.org

Proposals are due at 4:00 pm, **Friday, October 24, 2008.**

Sum Requested: _____ Number of students expected to attend: _____

Applicant's Name: _____

School: _____

Mailing address: _____

City _____ State _____ Zip _____

Email: _____

Daytime tel.: _____

Should you receive a grant, the check will be mailed directly to your **school's dean or comparable official**; please identify that person here:

Name: _____

Title: _____

School: _____

Mailing address: _____

City _____ State _____ Zip _____

Email: _____

Daytime tel.: _____

Thank you.