

Rotch Travelling Studio

Response to Questions

We would like to provide the following clarifications in response to questions submitted to the Rotch Committee regarding the 2006 Rotch Travelling Studio:

- When the Rotch Travelling Scholarship was established in 1883, the trustees were given an explicit directive to spend the monies on 'architectural studies in foreign countries'. Accordingly, the Rotch Travelling Studio will exclude proposals for travel within the 50 United States. Proposals to areas outside the 50 United States such as US territories will be considered.
- When the Rotch Travelling Scholarship was established in 1883, the trustees were given an explicit directive to spend the monies on 'architectural studies in foreign countries'. Accordingly, any studio with an architecture focus will be considered. Non-architectural studios such as city planning will not be accepted. Landscape architecture studios that focus on the built form will be considered. Studios that focus on architectural interiors will be considered in so much as they focus on the built interior rather than on furnishings and fixtures.
- Rotch Travelling Studios are to be directed by the faculty applicant and are intended to supplement a specific design studio at the school. If an existing travel program is part of an existing studio of the school curriculum, it will be considered for funding.
- Stipends will be dispersed directly to the schools of architecture of the winners and not to the applicant themselves. One of the reasons for requesting a letter of support from the head of an NAAB-accredited school of architecture in the United States is to insure that the school acknowledges and accepts responsibility for the proper use of funds.
- Faculty members can propose travel with architecture students at any level of their education as long as it is in direct association with an NAAB-accredited school of architecture.
- The funds are to be used for foreign travel by the applicant and his/her students. While it is the responsibility of the applicant to outline the proposed use of funds, they are intended to cover expenses associated with the travel itself - not as a stipend or salary for faculty or to provide equipment for the studio or cover the costs of a publication.
- The jury process has two distinct phases. The first will involve the anonymous review of the one-hundred word statements. Accordingly, there should be no identifying marks on the first page of the submittal. The jury will select the finalists from this phase and then review the entire application package submitted by each selected finalist. This second phase will not be anonymous and the jury will take the applicant's credentials and aspirations into consideration.
- The application is limited to four pages (one side of an 8 ½" x 11" piece of paper each) and must be submitted in hard copy format. Email submissions will not be accepted. The jury will not see applications that exceed this requirement or those that reach the Boston Society of Architects after 4pm on October 18. It is the sole responsibility of the applicants to insure that their proposals arrive on time.
- Applicants may include images but only within the four-page limit outlined above.
- While applicants are welcome to submit proposals for collaborative studios (or team-taught studios), the grant will not exceed \$20,000/studio.
- All application materials including the anonymous statement of intent, expanded statement of goals, faculty background, letter of support and completed application are to be sent, unbound, in one package to the Rotch Scholarship Committee.

- We recognize that schools often have a summer semester. Proposals for travel during the summer will be considered within this framework only. The travel needs to take place within a structured studio environment with the students receiving academic credit for the studio work. Proposals for summer travel after the completion of a spring semester studio or in anticipation of a fall semester studio will not be considered.
- The jurors of the 2006 Rotch Travelling Studio are Sheila Kennedy, AIA (Kennedy & Violich Architecture, Ltd.), Nader Tehrani (Office dA) and Sarah Whiting (Princeton University and WW)
- One grant for up to \$20,000 will be awarded to one studio before December 31, 2005 for a studio conducted between Jan. 1, 2006 and Dec. 31, 2006. It is suggested that proposed budgets do not exceed \$20,000. Budgets that do exceed \$20,000 must prove that funds have been secured for any expenses over \$20,000.
- Applications from NAAB-accredited schools will be considered. Any faculty member who teaches at an accredited school of architecture is eligible to apply for the Rotch Travelling Studio regardless of the faculty member's citizenship or faculty designation (adjunct or full-time).
- Proposals may include collaborations with architecture firms as well as schools of architecture in the country of travel as long as grant funds are not used to supplement these firms or schools.
- Proposals submitted to this program last year may be resubmitted and will be considered. In addition, multiple applications from a single school are acceptable, however, be reminded that a letter of support from the department head or chair of the school is requested for each application. Funding given to a school in the past will not affect the school's eligibility in years to come.
- Only applications from studios of NAAB-accredited schools of architecture that include only students who are candidates for a degree in architecture will be considered.
- At the conclusion of travel, the funded studio must deliver a written report to the Rotch Scholarship Committee. One of the criteria for the evaluation of applicants' proposals is their potential for scholastic excellence and impact on department or institution. Any proposal for follow-up above and beyond a written report would be considered a plus to the application but not required.